

BOROUGH OF SEWICKLEY
COMMITTEE OF THE WHOLE MINUTES
TUESDAY, MAY 13, 2014

Vice President Bill Cornman called the Committee of the Whole Meeting to order at 7:30 p.m. Members in attendance were Tom DeFazio, Charles Driscoll, Stan Ference, Carole Ford (who participated by phone), Jamie Morrill, Todd Renner, and Larry Rice. Susan Aleshire was absent due to vacation. The others in attendance were Jennifer Markus and Alex DeLoia of Village Green Partners, Cliff Bob, Alisha Philips of Janney Montgomery Scott, Kevin Robb (Attorney with Tucker Arensberg) Mayor Brian Jeffe, Solicitor Richard Tucker, and Borough Manager Kevin M. Flannery.

COMMENTS FROM THE PUBLIC

On motion of Mr. Driscoll, seconded by Mr. Renner, Council voted, 8-0, to approve the block party request submitted by Susan Frund for a block party on Thorn Street, from 870 Thorn Street to Boundary Street, on Saturday, June 14, 2014.

Council reviewed a letter from Mr. and Mrs. Mark Jones regarding missing stop signs at both ends of Fountain Street. The Borough Manager indicated that the Chief of Police reviewed the letter and the stop signs need to be replaced.

Council reviewed an e-mail from John Deyton, thanking the Borough Road Crew for great work on Grove Street Extension.

Jennifer Markus and Alex DeLoia, of Village Green Partners, provided an update to Council regarding Sewickley Unleashed, indicating that 88 people have signed up for the 5K, and over 200 people have signed up for the Pet Parade. There will be 51 vendor booths for the event on Saturday. They indicated that three new businesses have opened up in the Business District, and reviewed notes from the May 1st Village Green Partners Happy Hour which was held at the Sweetwater Center for the Arts.

Clifford Bob, of 801 Hill Street, provided a three page letter with comments on the Borough of Sewickley Parking Study, dated March 2014. Mr. Bob and his wife asked that these comments be included in any record of discussion regarding a parking garage.

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COMMENTS FROM THE PRESIDENT/MEMBERS/MAYOR

Mayor Brian Jeffe reviewed the Memorial Day Weekend Events taking place from Friday, May 23rd through the Monday, May 26th, with the 123rd Annual Memorial Day Parade, scheduled to begin at 10:00 a.m., with Rocky Bleier as Parade Marshall and Keynote Speaker.

Mayor Jeffe provided a letter from Pennsylvania Senator Matt Smith, congratulating Sewickley Borough as a Banner Community.

Council Vice President Bill Cornman reminded Council Members that a Public Comment Session on the Borough of Sewickley Parking Feasibility Study, dated March 2014, is scheduled for Monday, May 19th, from 6:30 p.m. to 7:30 p.m., in Council Chambers.

Vice President Cornman asked that if any Council Members were unable to attend at 6:30 p.m., to please inform the Borough Manager that they would not be available for the Public Comment Session.

Alisha Philips, Managing Partner of Janney Montgomery Scott, and Gavin Robb, Bond Counsel from Tucker Arensberg, reviewed the summary of the bond sale held this date for the Borough of Sewickley, in the amount of \$1,270,000, for the finalization of the Glen Osborne Interconnect Project. Ms. Philips reviewed the bond sale and complimented the Mayor, Borough Council and Borough Administration for achieving a higher bond rating to AA-.

On motion of Mr. Driscoll, seconded by Mr. DeFazio, Council voted, 8-0, to adopt Borough of Sewickley Ordinance No. 1318, to authorize and direct the issuance of bonds in the aggregate principal amount of \$1,270,000 for the finalization of the Glen Osborne Interconnect Project.

ROLL CALL VOTE #62

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Mr. Cornman	X		
Mr. DeFazio	X		
Mr. Driscoll	X		
Mr. Ference	X		
Mrs. Ford	X		
Mr. Morrill	X		
Mr. Renner	X		
Mr. Rice	X		
Mrs. Aleshire			X

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**REPORT ON BUILDING INSPECTION. ZONING. PUBLIC WORKS AND
WASTEWATER TREATMENT PLANT**

Council reviewed the Building Inspector's Report, indicating that 9 permits were issued, with fees of \$1,150 collected on \$59,600 worth of construction. There were 24 building inspections performed, and 2 property maintenance inspections.

Council reviewed the Public Works Report for April, highlighting the Reflectivity Standard Review, assisting with the annual Spring Tree Planting, sweeping streets, and the cleaning and preparation of the parks for summer.

Council reviewed the Wastewater Treatment Plant Report for April, indicating that 22.861 million gallons of sewage were treated. In addition, 69,176 cubic feet of digester gas was used. Repairs were made to the Huber Building, the cleaning of all of the roofs on buildings, and that CSE conducted an air quality study.

Council also reviewed the Draft Tap-In Fee Calculation, as prepared by KLH Engineers. The new Tap-In Fee Calculation was raised by the Borough of Sewickley from \$1,144 to \$4,000. Council was in agreement to place a motion on the agenda for Monday to prepare and advertise an ordinance for adoption in June of the Borough of Sewickley Tap-In Fee Calculation.

Council reviewed the Consulting Engineers Report, indicating that the Seibert Avenue Pump Station To-Do List has been completed.

The Building Inspector's Report, the Public Works Report, the Wastewater Treatment Plant Report, and the Consulting Engineers Report were received and filed.

SOLICITOR'S REPORT

Council reviewed the Solicitor's Report for April, highlighting the sale of the lot in Water Works Park, the Village Theater lease, 2014 Bond Refinancing for the Glen Osborne Interconnect Project, the AVK Enterprises lawsuit, tax assessment appeals, Haysville Sewer Service Agreement, and House Demolition Decision Letter.

Council reviewed the Solicitor's Invoice in the amount of \$8,670.45.

Council reviewed the current list of real estate assessment appeals.

Council reviewed the Jordan Delinquent Tax and Municipal Claim Report in the amount of \$28,692.95.

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SOLICITOR'S REPORT (CONTINUED)

Solicitor Tucker reviewed the proposed Sewer Service Agreement with the Borough of Haysville. Council was in agreement to place a motion on the agenda to have the Solicitor and Manager prepare an Intergovernmental Cooperation Agreement with the Borough of Haysville for the adoption of a Sewer Service Agreement.

Solicitor Tucker reviewed the Michael M. Lyons versus Zoning Hearing Board and the Borough of Sewickley et al, No. 178 CD 2014.

Solicitor Tucker advised that Russian Images v. RRC Building et al has been settled by the contractor regarding the International Images building.

The Solicitor's Report was received and filed.

BOROUGH MANAGER'S REPORT

The Borough Manager reviewed the 2014 Road Project, indicating that the contractor is approximately 5 days behind schedule due to the large amount of rain that occurred during the week of April 28th. In addition, on Monday, May 12th, the bypass pumping caused backup in a house on Ferry Street. The insurance company has been placed on notice and the Borough has met with the owners in order to rectify the situation. The contractor has also begun to pour the curbs on the upper portion of Ferry Street.

The Borough Manager advised that for the 2013 Columbia Gas Project, Columbia Gas has completed all of the brick repairs and concrete repairs. There are approximately 3 asphalt repairs to be made; they will begin the week of May 19th.

The Borough Manager advised that the 2014 Columbia Gas Project will begin at the end of May as manpower is needed to complete the 2013 projects.

The Borough Manager advised that the Pension Investment Committee met and provided a table, recommending three firms to be interviewed by the Committee. The three firms are C.S. McKee, LP, First National Bank, and VALIC Financial Advisors, Inc. The Committee, consisting of Mr. DeFazio, Mr. Renner and Mr. Rice, are planning on meeting with the three firms on Monday, June 9, 2014. Council Members were advised that if they have questions, to forward the questions to the Borough Manager's Office, and that Council Members were invited to attend the interviews on June 9th.

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BOROUGH MANAGER'S REPORT (CONTINUED)

Mr. Ference questioned why the current provider, Guyasuta Investments, was not recommended to be included in the process. Members of the Committee indicated that their proposal did not meet the standards established by the Committee for the initial review of the proposals.

The Borough Manager provided the Ferry Street Traffic Study Report which indicates that Ferry Street should be one-way from Bank Street to Little Street. Also included in the report was a list of the required signage. The Borough Manager indicated that unless there was an objection by Council, he would like to place the report on the website as well as send a copy to all of the petitioners with the request, indicating that it will be discussed at the June 10th Committee of the Whole Meeting, with tentative adoption of a resolution at the June 16th Council Meeting. Council was in agreement to proceed.

Council reviewed the proposed Wastewater Treatment Plant Contract. The negotiating team of Mrs. Aleshire, Mr. Cornman and Mr. DeFazio has come to a general agreement with the Wastewater Treatment Plant employees. Council reviewed a marked up contract in which all changes were highlighted in yellow. Council was in agreement to place a resolution for the adoption of the contract on the agenda on Monday, May 19th.

The Borough Manager reviewed the Community Development Block Grant Program. The recommendation was to write a letter of participation in which the Borough of Sewickley will participate in the Allegheny County Community Development Block Grant Program. Secondly, the Borough Manager indicated that a resolution will be prepared for the Council Meeting on Monday to submit the next 4 properties, which were on the original list of 10 properties associated with the demolition requests for CD Year 41. Currently, the Borough has been approved for CD Year 39, for 3 demolitions; and CD Year 40 has also been approved for 3 additional demolitions in the Dickson Road area.

Council reviewed a letter from Attorney John Edson regarding the development of a drive-through Starbucks on Route 65, near the Esmark Building.

The Borough Manager indicated that Kevin Brett, of Lennon, Smith, Souleret Engineering, met with various contractors to review the proposed repairs to Hoey's Run. It has been confirmed that the repairs can be done for an amount equal to or less than the amount of money that we received from the sale of the land in Waterworks Park. The Borough Manager indicated that Hoey's Run is the responsibility of the Borough of Sewickley and the minimum necessary repairs should be done in order that the Borough can complete its lease arrangement for land on Walnut Street with Village Theater.

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BOROUGH MANAGER'S REPORT (CONTINUED)

The Borough Manager also indicated that the project be advertised for a bid opening date the first week of June, with a tentative approval date by Council at the June 10th Committee of the Whole Meeting. The Borough Manager noted that in the specs, there is a requirement that the contractor must be able to mobilize and start the repairs within 72 hours of award of the contract. On motion of Mr. Renner, seconded by Mr. Driscoll, Council voted, 7-1, with Mr. Ference opposed, to advertise for repairs to Hoey's Run, with bid approval to be scheduled for the June 10th Committee of the Whole Meeting.

The Borough Manager reviewed bills sent to the adjoining municipalities for rock salt used this past winter. In addition, the Borough Manager advised that Cargill could not grant the extension. This means that the South Hills Area Council of Governments (SHACOG) and other COGs are preparing a new bid to be advertised by June in order that the municipalities may approve by August of this year.

The Borough Manager reviewed helicopter landing procedures for Heritage Valley Hospital in Sewickley. You may remember that the helicopter used to land at the Sewickley Valley YMCA field to go to Heritage Valley Hospital in Sewickley. Approximately seven years ago, this was halted due to the increased activity at the YMCA and also for the fact that if you have ever witnessed the helicopter landing, it is such a tight area and there are wind shears because you are basically landing in a bowl, if you can imagine all of the terrain that surrounds you. The landing zone was moved to the Quaker Valley Middle School. This was temporarily suspended due to the fact that the Middle School was under construction. Once completed, the landing zone was again at the Middle School.

Approximately 2½ weeks ago, a medical team at the hospital called for a helicopter. It landed at the YMCA without 9-1-1 notification to our Police, Cochran Hose or Valley Ambulance. Linda Homyk, VP of Emergency Services at HVHS, and I organized a meeting with all parties so that procedures could be reviewed; they are now outlined in the correspondence that is provided. First and foremost, anyone that is flying into Sewickley Hospital for care will be required to go through Greater Pittsburgh Airport and transported by ambulance service to the hospital. Should a patient need to be transferred out of Sewickley by air, the procedure will be utilized. Sewickley Police and Cochran Hose will be made available. It should be noted, and Quaker Valley School District should be complimented, that during the construction phase we were able to work with them to place lighting at the Middle School ball field that will assist in the landing of the helicopter at the school in a very safe manner to all. We believe this resolves any issues that occurred previously.

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BOROUGH MANAGER'S REPORT (CONTINUED)

The Borough Manager reviewed the Duquesne Light LED Street Lighting Pilot Program. Duquesne Light has announced the LED Street Lighting Pilot Program. This is a program in which they are going to replace up to 10 LED fixtures every year for a community. The Borough Manager is recommending that we participate in the program and begin with the replacement of lights with the new LED fixtures on Beaver Street, beginning on Academy Avenue. The cost to participate is \$109 per structure, which would mean an outlay of \$1,090. When you consider that the distribution cost is significantly better, there will be a savings (which we approximate will take 6 to 7 years to realize), but it will be a benefit to Sewickley Borough. Therefore, we recommend that we participate in this program, and ask that a motion is placed on the agenda for Monday, May 19th, to submit an application for the minimum replacement of 10 street lights with LED fixtures.

Council reviewed a letter from the Sewickley Veterans of Foreign Wars (VFW), requesting an increase in rent from \$300.00 to \$650.00 monthly. Several Members of Council asked if a counter offer can be provided to the Sewickley VFW in the amount of \$500.00 per month. The Borough Manager will review and report back to Council at the May 19th Council Meeting.

The Borough Manager reminded Council Members that the new I-Pad Training for Council Members will be on Monday, May 19th, at 6:00 p.m.

The Borough Manager's Report was received and filed.

EXECUTIVE SESSION

Council went into Executive Session at 9:10 p.m. to discuss a potential litigation matter. The Executive Session concluded at 9:15 p.m.

ADJOURNMENT

On motion of Mr. DeFazio, the Committee of the Whole Meeting was adjourned at 9:17 p.m.

Respectfully submitted,

Kevin M. Flannery
Borough Manager/Secretary

KMF:pmf