

BOROUGH OF SEWICKLEY
COMMITTEE OF THE WHOLE MINUTES
TUESDAY, FEBRUARY 10, 2015

President Susan Aleshire called the Committee of the Whole Meeting to order at 7:44 p.m. Members in attendance were Bill Cornman, Tom DeFazio, Charles Driscoll, Carole Ford, Jamie Morrill, Todd Renner, and Larry Rice. The others in attendance were Alex Lancianese and Jennifer Markus of Village Green Partners, Bob Aumer of Janney Montgomery Scott, Keith Nadzak and Jeff Schlegel of First National Bank, Mark Barrett, Jeff Neff, Fred Jezzie, Mayor Brian Jeffe, Solicitor Richard Tucker, and Borough Manager Kevin M. Flannery.

President Aleshire indicated that Council had conducted Council interviews from 6:30 p.m. to 7:15 p.m., and Council went into Executive Session at 7:16 p.m. to 7:44 p.m. for discussion on the selection of a Councilperson and for legal advice regarding the Green Street Garage Bid Specifications.

COMMENTS FROM THE PUBLIC

Jennifer Markus and Alex Lancianese provided an update on the Chocolate Walk that was this past weekend. They indicated that the event sold out, selling 250 tickets, that there were 23 stops, and they gathered 154 new e-mail addresses. The Soup Crawl is scheduled for Saturday, March 14th, from 12:00 p.m. to 3:00 p.m. Fourteen restaurants are confirmed to participate in the event at this time. The event raises money for the Community Center Food Pantry.

Village Green Partners will be taking over the Summer Music Series from Sweetwater Center for the Arts. They plan to have night concerts the third Friday of each month in June, July and August. In addition, they are planning a yoga event, which would involve the closing of a street on a Saturday morning and having a yoga session available for everybody.

Jennifer Markus indicated that the Main Street application process is going through, and asked if all Council Members would participate in a survey.

Council reviewed correspondence from Richard Webb, complimenting the Borough on the new white LED Street Light Replacement Program.

Fred Jezzie, of 344 Bank Street, indicated that he is making an application to the Allegheny Health Department for a mobile itinerant food permit to have a hot dog cart going throughout the Borough of Sewickley. He asked if there were any other issues that would need to be addressed. The Borough Manager indicated that once he got his permit for the Allegheny Health Department, he would need to get a business permit.

**COMMITTEE OF THE WHOLE MINUTES
FEBRUARY 10, 2015
PAGE TWO**

COMMENTS FROM THE PRESIDENT/MEMBERS/MAYOR

Mayor Brian Jeffe reviewed the quarterly K-9 Report and indicated that the K-9 Program is a tremendous asset for the Borough of Sewickley.

Mr. Cornman presented discussion regarding writing a letter to Representative Mark Mustio and Senator Matt Smith regarding opposition to Senate Bill 4. Senate Bill 4 is attempting to have the legislature determine public charities and tax exempt status. Mr. Cornman indicated that the Borough of Sewickley is already 28% tax exempt. Council was in agreement to place the matter on the agenda for Monday.

Council President Aleshire indicated that the Ohio River Greenway/Bikeway Trail Phase II Kick Off Meeting is on Tuesday, February 24, 2015 at Old Economy Village in Ambridge.

Mr. Keith Nadzak, Vice President, and Jeffrey Schlegel, Senior Portfolio Manager, with First National Bank were in attendance to review the Sewickley Borough pension plans. First National Bank took over the management of the pensions in July and wanted to present Council with a 5-month report. They indicated that they have been balancing the asset allocation and are within the established ranges of the Borough of Sewickley Statement of Investment Policy. Mr. Nadzak indicated that they had a few suggestions for the policy. The Borough Manager indicated that the Investment Policy requires, at a minimum, a review of the policy every three years. The policy was last reviewed in January of 2012, so this would be very timely. Mr. Nadzak will forward suggestions to Council in order that they can discuss the matter at the March Committee of the Whole Meeting.

Mr. Bob Aumer, Senior Vice President of Janney Montgomery Scott, was in attendance to review potential advance refunding that could save the Borough approximately \$500,000. The Borough Manager annually meets with the investment banking firm, and the review indicated that the savings with advance refunding would provide additional revenues for the Borough to complete the Regional Sewer Project, especially in Haysville and areas of Sewickley Heights. The clear disadvantage is that the Borough could not refinance bonds until the year 2020. Mr. Aumer reviewed current projections. Solicitor Tucker indicated that he and his firm would like to review and provide a comment letter to Council for Monday. Council was in agreement.

**COMMITTEE OF THE WHOLE MINUTES
FEBRUARY 10, 2015
PAGE THREE**

REPORT ON BUILDING INSPECTION, ZONING, PUBLIC WORKS AND WASTEWATER TREATMENT PLANT

Council reviewed the Building Inspector's Report, indicating that 2 permits were issued, with fees of \$1,350 collected on \$115,000 worth of construction. There were 16 building inspections performed, and 2 property maintenance inspections.

The Borough Manager also advised that the Planning Commission met on February 4th to review the changes to the Howard Hanna Project and the Planning Commission recommended approval.

Council reviewed the Public Works Report for January, highlighting activities, including the collection of Christmas trees, snow removal, cleaning out the Borough garage, working on the MS4 and the patching of streets.

The Borough Manager stated that additional statistical information will be provided on the Public Works Report and the Wastewater Treatment Report for Council.

Council reviewed the Wastewater Treatment Plant Report for January, indicating that 22.706 million gallons of sewage were treated. In addition, 293,520 cubic feet of digester gas was used. Repairs were made in the Chlorine Feed System and work was performed on the Chlorination Tanks.

Council reviewed the Consulting Engineers Report, indicating that Allegheny County Public Works was finalizing the bid for the Waterworks Road Project.

The Building Inspector's Report, the Public Works Report, the Wastewater Treatment Plant Report, and the Consulting Engineers Report were received and filed.

SOLICITOR'S REPORT

Council reviewed the Solicitor's Report for the month of January, highlighting tap-in fees in Aleppo, the Charter Homes and Neighbors Developers Agreement, the One Village Square Appeal, the AVK Enterprises Validity Challenge, the Green Street Parking Garage, and tax assessment appeals.

Council reviewed the Solicitor's Invoice in the amount of \$9,200.50.

Solicitor Tucker indicated that AVK Enterprises, Ltd. et al vs. Zoning Hearing Board of the Borough of Sewickley, No. SA-14-1128, has withdrawn their appeal against the Borough of Sewickley.

**COMMITTEE OF THE WHOLE MINUTES
FEBRUARY 10, 2015
PAGE FOUR**

SOLICITOR'S REPORT (CONTINUED)

In the case of Clifford A. Krey et al vs. Borough of Sewickley et al, No. SA-14-1157, a hearing has been scheduled for March 11th regarding whether a bond will be requested.

Council reviewed the Jordan Delinquent Real Estate Tax Municipal Claim Report in the amount of \$19,409.87.

Solicitor Tucker reviewed the Sheriff's Sale of 897 Dickson Road.

Council reviewed proposed Ordinance No. 1327, the Property Maintenance Ordinance, which has been advertised and is scheduled for adoption at Monday's Council Meeting.

Solicitor Tucker advised that the three pension ordinances will be in the February 16th Council Packet in order that they may be advertised and adopted at the March 16th Council Meeting. These pension ordinances take in consideration previous ordinances in each of the pension plans that have basically been codified into one document.

Council discussed the Green Street Parking Garage Bid Specifications, and all were in agreement with the revised bid specifications. Solicitor Tucker indicated that the final specs will be in Monday's Council Packet for approval by Council and the project can go out for bid.

Solicitor Tucker reviewed sewage tap-in fee response letters.

Solicitor Tucker provided a letter regarding the enactment by the General Assembly of Act 192 of 2014, which became effective on December 27, 2014, regarding proposed revisions to the regulation of firearms. He has recommended revisions to Chapter 6, Section 410 of the Sewickley Borough Code of Ordinances. Council was in agreement to place the matter on the agenda for preparation and advertisement of an ordinance.

The Solicitor's Report was received and filed.

BOROUGH MANAGER'S REPORT

The Borough Manager advised that the bid opening for the 2015 Road Improvement Project, which consists of Centennial Avenue, from Blackburn Road to Boundary Street, with the option of Cochran Street, from Nevin Avenue to Beaver Street, will be opened on Friday, February 13th, and a report presented to Council on Monday, February 16th. In addition, a Residents Meeting is scheduled for Tuesday, February 24th, at 6:00 p.m.

**COMMITTEE OF THE WHOLE MINUTES
FEBRUARY 10, 2015
PAGE FIVE**

BOROUGH MANAGER'S REPORT (CONTINUED)

The Borough Manager advised that the Borough of Sewickley is a member of the MRM (Municipal Risk Management) Trust for insurances. The Trust shares its cost savings with its members based upon experience. Over the past five years, the Borough has received \$26,385 in property dividends and \$41,690 in workers' compensation dividends.

The renewal package for the property liability and umbrella policy is \$69,728, compared to 2014, of \$69,337, or a \$391 increase. The Professional Liability, Public Officials and Law Enforcement Policy is \$56,918, compared to 2014, of \$55,203, or a \$1,715 increase. The total increase is 1.76%. Council was in agreement to place the matter on the February 16th Council Meeting Agenda for approval.

Council reviewed the Auditor General Compliance Audit Reports for the Police Pension Plan and the Non-Uniform Pension Plan. Both plans are in full compliance. A motion to accept and order received and filed will be placed on the February 16th Council Meeting Agenda.

The Borough Manager indicated that the Banner Community Program application has been forwarded to the Allegheny League of Municipalities. This will be the Borough's third straight year of participating.

The Borough Manager reviewed the Professional Services Agreement with Village Green Partners. In addition, Councilperson Tom DeFazio has worked on the performance measures. The agreement is scheduled to be ratified by Council at the February 16th Council Meeting.

Council reviewed a letter on the Waterworks Road Stabilization Project, indicating that the Borough will piggyback with the County on the relocation of a sewer line necessary for the Waterworks Road Project. The cost is estimated to be approximately \$45,000 to \$60,000.

The Borough Manager reviewed information for the continuance for the Howard Hanna proposed land development for that was requested at the January 19th Council Meeting. The Borough of Sewickley Planning Commission had a Public Hearing on Wednesday, February 4th, and recommended the approval of the revised plan.

In addition, the Borough Manager advised that the Green Street Plan of Lots Subdivision Public Hearings are scheduled for March 4th before the Planning Commission, and March 16th before Council.

The Waterworks Park Revised Plan of Lots Public Hearings are scheduled for the Planning Commission on March 4th and before Council on March 16th.

**COMMITTEE OF THE WHOLE MINUTES
FEBRUARY 10, 2015
PAGE SIX**

BOROUGH MANAGER'S REPORT (CONTINUED)

The Borough Manager advised that Mark Turnley Associates has started the 2014 Audit. They will meet with Mr. DeFazio and the Borough Manager on March 16th for the preliminary review of the final audit and the audit will be presented to Council at the April 14th Committee of the Whole Meeting.

At this time, Councilperson Charles Driscoll left the dais at 9:20 p.m.

The Borough Manager reviewed website statistics for 2014, indicating that the Borough of Sewickley Website had 3,120,690 hits, and there were 43,230 unique visitors, which are different IP addresses. The number of pages visited on the Sewickley Website was 221,482, and the general time that most activity occurred was on Fridays, between noon and 2:00 p.m.

The Borough Manager reviewed a proposal from the Borough's Website provider, Open Arc, which includes updating the content management system software, going from Joomla 1.5 to Joomla 3.2. The proposal's projected fee is \$29,250, and the Borough Manager is recommending approval. Council was in agreement to place the matter on the February 16th Council Agenda for final approval.

The Borough Manager indicated that this project is crucial as to increase the Borough's image awareness and interactivity, upgrading the website's existing E-Code Online, and additional enhancements.

Councilperson Charles Driscoll returned to the dais at 9:27 p.m.

The Borough Manager announced that the movie, *Let It Snow*, will be filming in Sewickley on February 25th and 26th at the former home of Clinton Childs, longtime Member of Sewickley Borough Council, located at 650 Grove Street. Public safety services have been advised. The Borough Manager indicated that this is a plus for the Borough of Sewickley.

Pursuant to the December Council Meeting, the Borough Manager advised that Police Chief James Ersher has provided a written recommendation that a loading zone be established in the Business District. The recommendation was to utilize the parking spaces on the south side of Broad Street, at the intersection of Beaver Street, which is adjacent to Wolcott Park. This would cause the least amount of impact to the area businesses and traffic. An ordinance will need to be created, as well as signage. The Borough Manager is recommending that the ordinance also include language that the Borough reserves the right to suspend the privilege for community events. Once the ordinance is established, the Borough will utilize Village Green Partners to assist in the communication of this change to all businesses.

**COMMITTEE OF THE WHOLE MINUTES
FEBRUARY 10, 2015
PAGE SEVEN**

BOROUGH MANAGER'S REPORT (CONTINUED)

Solicitor Tucker commented further that it may be necessary for the Borough to create additional loading and unloading zones within the Business District.

Council was in agreement to have a motion on the February 16th Council Meeting Agenda for the preparation of an ordinance.

The Borough Manager reviewed the Presbyterian Church parking and a letter of recommendation from Police Chief Ersher regarding this topic. Parking is now prohibited on the south side of Beaver Street, from Academy Avenue to Little Street, except for Sundays. With the addition of 44 off-street parking spaces provided by the Presbyterian Church, the recommendation is that that the Borough eliminates the parking on Sunday exception on the south side of Beaver Street, and prohibits parking at all times. The current ordinance would need to be amended. It is recommended to make this change, and to begin an education program with the Presbyterian Church. The Presbyterian Church has recognized since the beginning of the project that the Borough would require no parking on one side of the street to allow for the safe movement of vehicles on Beaver Street. Council was in agreement to place a motion to begin to prepare the ordinance on the February 16th Council Meeting Agenda.

The Borough Manager's Report was received and filed.

ADJOURNMENT

On motion of Mr. Rice, the Committee of the Whole Meeting was adjourned at 9:41 p.m.

Respectfully submitted,

Kevin M. Flannery
Borough Manager/Secretary

KMF:pmf