

BOROUGH OF SEWICKLEY
COMMITTEE OF THE WHOLE MINUTES
AUGUST 9, 2016

President Susan Aleshire called the Committee of the Whole Meeting to order at 7:30 p.m. Members in attendance were Bill Cornman, Charles Driscoll, Mark Davison, Jeff Neff, Todd Renner, Larry Rice and Sean Figley. Tom DeFazio was absent due to a personal issue. The others in attendance were Jennifer Markus, Alex Lancianese, Dave Zellers of PA Downtown Center, Larissa Dudkiewicz of the Sewickley Herald, Mayor Brian Jeffe, Solicitor Richard Tucker, and Borough Manager Kevin M. Flannery.

COMMENTS FROM THE PUBLIC

Ms. Markus and Mrs. Lancianese, of Explore Sewickley, provided an update highlighting Main Street Manager Training in Harrisburg, committee updates, and a gift card program for the Business District. Ms. Markus noted that the Design Committee is finalizing proposed welcome signage at the intersection of Broad Street and Route 65, and plan to make a presentation at the September 13th Committee of the Whole Meeting. Mrs. Lancianese advised that a special Sewickley advertising section will appear in the November issue of Pittsburgh Magazine. Explore Sewickley is subsidizing 25% of the ads. Mr. Dave Zellers, of the PA Downtown Center, addressed Council and complimented the Borough in helping to establish the Main Street program in Sewickley. He looks forward to working with the Borough and Explore Sewickley to make Sewickley more vibrant and livable.

Council reviewed letter to Cuttings, approving the Sewickley Vintage Fair event for Saturday, September 10, 2016, from 10 a.m. to 3 p.m. The organizers were able to provide parking accommodations for residents.

On motion of Mr. Neff, seconded by Mr. Davidson, Council voted, 8-0, to approve the Sewickley United Methodist Church Pumpkin Patch request for three metered spaces on Broad Street for the month.

On motion of Mr. Driscoll, seconded by Mr. Rice, Council voted, 8-0, to approve the Village of Sweetwater Home Owners Association, to suspend street sweeping on August 25 and permit their vehicles to park on Peebles Street while repaving occurs on the property.

COMMENTS FROM THE PRESIDENT/MEMBERS/MAYOR

Mayor Jeffe advised that *Rockin' on the River* is Saturday, August 13th, from 3:30 pm to 9 pm.

President Aleshire stated that *Balance on Broad* is Saturday, August 13th, from 8 am to 10 pm; and the next Night Mart is on Friday, August 26th, from 6 pm to 9 pm.

Mr. Cornman asked that the vines be removed from the trees on the Pittsburgh side of Chestnut Street.

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REPORT ON BUILDING INSPECTION, ZONING, PUBLIC WORKS AND WASTEWATER TREATMENT PLANT

Council reviewed the Building Inspector's Report, indicating that 12 permits were issued, with fees of \$13,879.00 collected on \$1,258,100.00 worth of construction. There were 38 building inspections performed.

Council reviewed the Public Works Report for July, highlighting repairs to streets, weeding of Hoey's Run creek area, and the reinstallation of the parking spaces on Thorn Street between Walnut Street and Broad Street.

Council reviewed the Wastewater Treatment Plant Report for July, indicating that 24.06 million gallons of sewage were treated. In addition, 348,455 cubic feet of digester gas was used. Council also reviewed a letter from Allegheny County Health Department, requesting additional information for the Chapter 94 Report. KLH Engineers to provide a response.

Council reviewed the Consulting Engineers Report, providing a progress report on the McDonald Street-Maple Lane Emergency Repair Project and the renovation of the wet well and room.

The Building Inspector's Report, the Public Works Report, the Wastewater Treatment Plant Report, and the Consulting Engineers Report were received and filed.

SOLICITOR'S REPORT

Council reviewed the Solicitor's Report for the month of July, highlighting the Department of Environmental Protection claim, the filing of the municipal claims for the demolition costs, tax assessment appeals, and preparation of ordinances to the pension plans.

Council reviewed the Solicitor's Invoice in the amount of \$4,948.75.

Solicitor Tucker reviewed tax assessment appeals for settlement and discontinuance.

Council reviewed the Jordan Delinquent Real Estate Tax and Municipal Lien Claim Report of July 29, 2016, in the amount of \$18,168.73.

Solicitor advised that retiree Kurt Dizak filed a Petition for Medical Review from an injury of December 15, 2004.

Council reviewed Petition from Quaker Valley School District for the sale of 900 Crescent Avenue.

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SOLICITOR'S REPORT (CONTINUED)

Solicitor reviewed the proposed ordinances restating the pension plans for the Borough of Sewickley Police Pension Plan, to include a 4% fixed interest rate of deposits of the members and for the Borough of Sewickley General Employees' Plan to establish a 1.95% normal retirement benefit. Council was in agreement to adopt the required ordinances and resolution at the Monday Council meeting.

On motion of Mr. Renner, seconded by Mr. Driscoll, Council voted, 8-0, to approve motion to reimburse the General Employees' Defined Benefit Plan \$1,606.08.

Solicitor reviewed Court Order from Judge James, denying Farlow and Olson's Motion to Enforce Consent Order of Court in Case Nos. SA-13-342 and SA-13-738.

The Solicitor's Report was received and filed.

BOROUGH MANAGER'S REPORT

The Borough Manager advised that the concrete sidewalk replacement work and inlet repair has been completed on Broad Street. The contractor will begin on Straight Street for curbs and sidewalks on August 10, 2016. The Broad Street road paving schedule is to begin the week of August 15.

The Borough Manager advised that the Columbia Gas sidewalk and spot repairs are complete for one sidewalk and other issues have been addressed.

Borough Manager provided the proposed 2017 Meeting Dates for Council, Boards and Commissions. The Boards and Commissions will formalize their recommendations and forward to Council in anticipation of Council approval at the September 19th Council Meeting.

Borough Manager reviewed the Utility Pole Removal Project spreadsheet, indicating that 5 additional poles have been removed in July. Another 15 poles are scheduled to be removed in August.

Borough Manager indicated that Bids were opened on Monday, August 8th, at 10 am, on the Maple Lane/McDonald Street Emergency Repair Project, Contract No. 2016-SS-001. Three bid packages were obtained and two bids were received. The Greenland Construction bid was \$545,000.00 and Stefanik Next Generation Contracting was \$343,064. The Borough has also received the Railroad signed Norfolk Southern Railroad Activity Permit No. 1215811. The project will provide for a 36 inch casing and a 24 inch pipe. On motion of Mr. Cornman, seconded by Mr. Neff, Council voted, 8-0, to accept the bid of Stefanik Construction in the amount of \$343,064.

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BOROUGH MANAGER'S REPORT (CONTINUED)

Council reviewed the Sewickley Water Authority Financial Statements for 2014 and 2015. A motion to order received and filed will be on Monday's Agenda.

Council reviewed a memo from Police Chief Ersher, to establish a Handicapped Parking Space at 522 Beaver Road. A Resolution is to be approved at Monday's Council Meeting.

Council reviewed Waste Management Report on Household/Small Business Hazard Waste Report.

Council reviewed proposed 2017 Budget Schedule.

Pursuant to feedback from Council Members, the following schedule has been developed:

Mon., Sept. 19 - 6:00 pm to 7:20 pm	Capital Requests from Department Heads
Sat., Oct. 1 - 7:00 am	Review of 2017 Budget Expenditures, Service Levels, Capital Programs & Revenues & Public Comment Anticipated Tentative Adoption of 2017 Budget
Mon., Oct. 17 - 7:30 pm	Review of Proposed 2017 Budget & Public Comment
Tues., Nov. 15 - 7:30 pm	Review of Proposed 2017 Budget & Public Comment
Mon., Nov. 21 - 7:30 pm	Scheduled Adoption of 2017 Budget

Council reviewed updates on oral rabies vaccination programs in the area.

Council reviewed the MS4 Municipal Separate Storm Sewer System ad and Proposed Resolution for adoption at Monday's Meeting to establish the Stormwater Management Program and Minimum Control Measure Plan.

Borough Manager advised that the Federal Highway Administration and Penn DOT had ended the Clearview font for signage. The recommended font is now Highway Gothic.

Denise Mueller, of Charette Place, will be in attendance at the Council Meeting to advocate for Laurel Green Medical in Sewickley.

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BOROUGH MANAGER'S REPORT (CONTINUED)

Borough Manager reviewed a proposal from Software Systems, Inc., our financial software company, to upgrade to the IFM/Access System. We have not upgraded our financial software since 2004. This upgrade increases transparency, accountability, and reduces time. It provides for multi-year financial planning, customization of reports, and many additional reports such as trial balance. The cost is \$47,300, and would take about 4 months to complete the upgrade and the transfer of all previous financial information. The Borough has received additional unbudgeted revenues; \$25,000 for the small cell project, and \$62,399.62 from property and workers' compensation rebates received in April 2016, for a total of \$87,399.62. Some of this additional unbudgeted revenue will help offset the Maple Lane Storm Sewer Project. We would only want to start the new financial software on January 1 to correspond with our fiscal year. On motion of Mr. Driscoll, seconded by Mr. Renner, Council voted, 4-4, to approve the software upgrade. Mayor Jeffe was asked to break the tie, and voted no for the project.

Council reviewed information for a Public Hearing scheduled for Monday on the Academy Group Subdivision request.

Borough Manager advised that Jim Wiltman has submitted an application for the Zoning Hearing Board vacancy and will be interviewed on Monday, August 15 at 7:15 p.m.

The Borough Manager's Report was received and filed.

ADJOURNMENT

On motion of Mr. Cornman, the Committee of the Whole Meeting was adjourned at 8:52 p.m.

Respectfully submitted,

Kevin M. Flannery
Borough Manager/Secretary

KMF:pmf