

BOROUGH OF SEWICKLEY
COMMITTEE OF THE WHOLE MINUTES
TUESDAY, AUGUST 9, 2011

President Robert Hague called the Committee of the Whole Meeting to order at 6:30 p.m. Members in attendance were Susan Aleshire, Bill Cornman, Tom DeFazio, Charles Driscoll, Stan Ference, Carole Ford, Glenn Ford and Mike Glenn. Others in attendance were Jennifer Markus and Kirsten Stripay of Village Green, Keith Goldner and Derek Eichelberger from Gibson Capital, Richard Meyer and Henry Beukema of Guyasuta Investments, Inc., Brian McInerney and Chris Pretsch of Staley Capital Advisers, Beth Genter of Schenley Capital, Larissa Dudkiewicz of *sewickleypatch.com*, Mayor Brian Jeffe, Solicitor Richard Tucker, and Borough Manager Kevin M. Flannery.

PENSION MANAGER INTERVIEWS

Council conducted three interviews for pension manager services from 6:30 p.m. to approximately 8:30 p.m. These public interviews were for advisory services for the Borough of Sewickley Police Pension and the Employee Pension Plans. Beth Genter, of Schenley Capital, was hired as the consultant to coordinate the selection process. Ms. Genter indicated that these three managers: Gibson Capital, LLC, Guyasuta Investments, Inc., and Staley Capital Advisers, Inc., were the finalists from an initial search of thirteen regional managers. Ms. Genter will be preparing a final report for Council.

COMMENTS FROM THE PUBLIC

Kirsten Stripay, of Village Green, provided Council an update on *Explore Sewickley* and Village Green activities. Seven grand openings are scheduled in August and September for the new businesses in Sewickley. In addition, several additional stores are coming to Sewickley, one of which just signed their lease on this date. *Explore Sewickley* is now on Facebook, with 402 fans. Village Green will be sponsoring a booth at the Harvest Festival. The nine businesses who initially participated with the banner campaign have agreed to participate again in 2012. Village Green took a field trip to Chagrin Falls, Ohio. They are working with several businesses coordinating a program called "Shop and Sit," with the possibility of the program taking place the first Monday of each month. In addition, *Explore Sewickley* is considering billboards and radio ads to assist with the business development.

On motion of Mr. Ference, seconded by Mrs. Ford, Council voted, 9-0, to approve the request for a block party for the 300 block of Peebles Street, between Thorn Street and Harbaugh Street, on Saturday, September 17, 2011, between the hours of 2:00 p.m. to 8:00 p.m., with a rain date on Sunday, September 18.

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COMMENTS FROM THE PUBLIC (continued)

Council reviewed a letter from Mr. and Mrs. Murray regarding the traffic situation at the intersection of Centennial Avenue and Grimes Street. Borough Manager advised that Captain Manko and he met with Mark Mangalottii from Trans Associates. Trans Associates is the Borough's consulting firm for traffic controls and devices. Trans Associates will be preparing a report to review all safety options, traffic, and traffic calming that can be utilized in the area. The report will also assist in the establishment of a uniform policy that can be applied to all intersections. The report is due August 19th. After a presentation to Council, the information on the report will be communicated to the residents of Centennial Avenue.

Council reviewed a letter from Malcolm Nimick, thanking the police and fire departments regarding an incident on July 20th, involving a heavy gas smell, which was handled well by the Sewickley Police Department and Cochran Hose.

Council reviewed a handicapped parking request for 225 Ferry Street. Council was in agreement to place the matter on the agenda for the Council Meeting on Monday.

COMMENTS FROM THE PRESIDENT/MEMBERS/MAYOR

Mayor Jeffe reminded Council that the Harvest Festival will be held on Saturday, September 10, 2011.

Mr. DeFazio indicated that he would be absent from the Monday, August 15th Council Meeting.

President Bob Hague announced that there would be an Executive Session at the conclusion of the Committee of the Whole Meeting for a personnel issue.

President Hague also announced that there will be a Public Hearing on Monday, August 15, 2011 regarding the proposed new Borough of Sewickley Zoning Ordinance.

REPORT ON BUILDING INSPECTION. ZONING. PUBLIC WORKS AND WASTEWATER TREATMENT PLANT

Council reviewed the Building Inspector's Report, indicating that eighteen (18) permits were issued in July, with permit fees of \$157,989.00 on \$15,626,936 worth of construction. Thirty-six (36) building inspections were performed, and three (3) property maintenance inspections were performed.

Council reviewed the Public Works Report for July, highlighting a review of all playground equipment for safety, the painting of crosswalk lines and curbs, preparing temporary vehicular traffic changes with regard to the 2011 Road Project, and repair of brick work on Broad Street, Beaver Street, and at Wolcott Park.

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**REPORT ON BUILDING INSPECTION. ZONING. PUBLIC WORKS AND
WASTEWATER TREATMENT PLANT (Continued)**

Council reviewed the Wastewater Treatment Plant Report for July, indicating that 16.051 million gallons of sewage were treated, and 0 cubic feet of digester gas was used, which is due to the renovation project. The dystor roof was placed on the digester as of August 4th. In addition, the Headworks Project will now consist of completing the road work and final landscaping. It is anticipated that the contractors will be off the jobsite by the end of August.

Council reviewed the Consulting Engineer's Report for the month of July, indicating that KLH Engineers had a kick-off design meeting with plant personnel regarding the Boundary Street Pump Station.

The Building Inspector's Report, Public Works Report, Wastewater Treatment Plant Report, and Consulting Engineer's Report were received and filed.

SOLICITOR'S REPORT

Council reviewed the Solicitor's Report for July, highlighting the spot zoning challenge with MCM Ventures, compliance with Act 44, Quaker Valley School District Dveloper's Agreement, and review of the proposed new Zoning Ordinance.

Council reviewed the Solicitor's Invoice for the month of July in the amount of \$6,130.60.

Council reviewed the numerous communications regarding the case of MCM Ventures, Ltd. vs. Zoning Hearing Board of the Borough of Sewickley, No. 759CD2011. Solicitor Tucker indicated that the case is proceeding, with all filings from all parties due by the end of August.

Solicitor advised that a request was received from Sandy Campbell regarding the payment of taxes through their attorney. The Solicitor and Borough Manager are working with Jordan Tax Service to verify the taxes and possible solution.

Council reviewed several tax assessment appeals and the Jordan Delinquent Tax and Municipal Claims Report as of July 20, 2011, in which \$34,402.07 was collected in delinquent taxes in June.

Solicitor Tucker advised that Ordinance No. 1295, establishing new rules and regulations for the Civil Service Commission, has been properly advertised and will be on the agenda for adoption on Monday, August 15th. Council had no questions of the Solicitor regarding the ordinance.

The Solicitor's Report was received and filed.

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BOROUGH MANAGER'S REPORT

Borough Manager reviewed road projects in the Borough of Sewickley. Sweetwater Village, aka Beaver Hall, has completed the installation of new sewer and water lines for the project at the corner of Beaver Street and Peebles Street.

The contractor will begin work on the 2011 Road Project on August 8th. The directional signage has been placed on Green Street to assist with the road work taking place on Walnut Street. All the new traffic patterns will be reviewed on a daily basis. It is anticipated that all paving will be completed by September 7th.

Council reviewed the 2011 Allegheny County Tax Millage Listing for all of the Allegheny County School Districts.

Council reviewed Allegheny County Department of Elections Certificate of Vacancies. With the passing of Mr. Williams on March 15th, Council needs to declare the position vacant; therefore, there will be a two-year seat available in the November election. Council was in agreement to place a motion to declare a vacancy on the August 15th Council Meeting Agenda.

Council reviewed a report on damage to the speed machine and trailer, from an accident on Monday, July 25th, in which the driver fell asleep and destroyed the equipment. An accident report and documentation for replacement has been forwarded to the insurance company. Borough Manager indicated that the Borough's insurance carrier has been asked to have the driver's insurance company, Allstate, pay the claim at 100%. We are awaiting a response from the insurance company.

Council reviewed information, notices and recommendations regarding rabies baiting being done in municipalities in Allegheny County. The Borough of Sewickley will be participating and will also be baiting storm sewers during the course of the year.

Council reviewed the Borough of Sewickley Water Authority Audit for the years 2009-2010. Council Member Mike Glenn, who was formerly a Water Authority Board Member, requested that Council look at the uniform water rate established by the Water Authority. He stated that the rate should not be the same for Borough of Sewickley residents as it is for other communities that are served by Sewickley Water Authority.

Council reviewed the West Hills DUI Task Force reimbursement for DUI patrols in October, December and January, and a reimbursement from the North Central Highway Safety Network for the Memorial Day Click-it and Ticket Program.

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BOROUGH MANAGER'S REPORT (continued)

Borough Manager reviewed the South Hills Area Council of Governments bid opening for road rock salt. Cargill is the low bidder, with a price of \$55.83 per ton. Council was in agreement to place a motion on the agenda for the August 15th Council Meeting to accept the bid and provide a notice to Cargill for the purchase of rock salt.

Council reviewed the 2nd Quarter Comcast Franchise Fee payment in the amount of \$8,821.66.

Council reviewed a Notice of Withdrawal and the filing of a Certificate of Cancellation of Registration with the Department of Corporations by American Interlock Services of Pennsylvania, LLC.

Council reviewed the annual audit of Berkheimer, Inc., performed by Michael Nardone, CPA. Council was in agreement to place a motion on the agenda for the August 15th Council Meeting to accept and order received and filed the audit for 2010.

Council reviewed a Notice of Claim, filed by Shawn and Marla Haynes, regarding the July 29, 2010 accident at the Wastewater Treatment Plant. Shawn Haynes was the inspector for KLH Engineers at that time.

The Borough Manager's report was received and filed.

EXECUTIVE SESSION

Council went into Executive Session at 9:38 p.m. for a personnel issue. The Executive Session concluded at 9:48 p.m.

ADJOURNMENT

On motion of Mr. Ference, seconded by Mr. DeFazio, the meeting adjourned at 9:50 p.m.

Respectfully submitted,

Kevin M. Flannery
Borough Manager/Secretary

KMF:pmf