

BOROUGH OF SEWICKLEY
COMMITTEE OF THE WHOLE MINUTES
FEBRUARY 14, 2017

Vice President Bill Cornman called the Committee of the Whole Meeting to order at 7:30 p.m. Members in attendance were Charles Driscoll, Tonya Goodman, Sean Figley, Jeff Neff, Todd Renner, and Larry Rice. Tom DeFazio was absent for personal reasons, and Susan Aleshire was absent due to illness. The others in attendance were Jason Hoover of 920 Elmhurst Way, Bob Patterson, Miriam Rader and Dr. Richard Bowers of the Sewickley Community Center, Leo and Mary Scalercio of 318 Boundary Street, Mayor Brian Jeffe, Solicitor Richard Tucker, and Borough Manager Kevin M. Flannery.

COMMENTS FROM THE PUBLIC

Council reviewed a report from Explore Sewickley, indicating that out of the 300 tickets sold for the Chocolate Walk, 288 people picked up their tickets. Of the 288 people, 269 actually completed all of the stops and returned to the Explore Sewickley Office to vote. The Borough of Sewickley provided a dark chocolate bar with the image of the Borough of Sewickley Municipal Building, and distributed 242 bars.

Council reviewed the Resident Handicapped Parking Application for 133 Centennial Avenue, and was in agreement to place the matter on the agenda for approval at the Monday, February 20th Council Meeting.

On motion of Mr. Neff, seconded by Mr. Driscoll, Council voted, 7-0, to approve the Sewickley Civic Garden Council's request for the use of Wolcott Park Gazebo on May 13th, June 16th and June 17th.

Bob Patterson, Vice President of the Sewickley Community Center and a resident of 713 Cochran Street, addressed Council, asking them to make a visit to the Community Center, indicating that he would be happy to show them around and see the energy and amount of activities conducted at the Community Center. The Borough Manager is to e-mail Mr. Patterson's address to all Members of Council. Mr. Patterson indicated that Tuesday, Wednesday, and Thursday nights, after 7:00 pm, is the best time to visit the Center.

On motion of Mr. Figley, seconded by Mrs. Goodman, Council voted, 7-0, to approve the use of the Chadwick Street Ballfield for the Quaker Valley School District and for the Quaker Valley Recreation Association.

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COMMENTS FROM THE PUBLIC (CONTINUED)

Leo and Mary Scalarcio, of 318 Boundary Street, addressed Council. They indicated that they were in receipt of the letter from Solicitor Tucker, and requested that Charter Homes be held accountable and asked the Borough of Sewickley to not release the bonds on the project, and to establish a reasonable time period by the end of April for Charter Homes to complete the work on their property.

Jason Hoover, of 920 Elmhurst Way, addressed Council regarding Route 65 and left hand turns. The Borough Manager indicated that Police Chief Manko is going to be meeting with Glen Osborne Council on Tuesday, February 21st at the Glen Osborne Elementary School. The purpose of the Chief attending the meeting is to review the McKown Lane intersection as it would a part of the overall bigger picture for the Route 65 left turn issue

COMMENTS FROM THE PRESIDENT/MEMBERS/MAYOR

Mayor Jeffe indicated that the 6th Annual Brave American Classic is on Saturday, March 4, 2017, beginning at 9:00 am, and will be completed by 10:30 am. There is a new race route for the event.

Mayor Jeffe congratulated the new owners of the Van's Salon Building for their remodeling of the exterior of the building

Vice President Bill Cornman announced that there will be an Executive Session at the conclusion of the Committee of the Whole Meeting this evening regarding a Real Estate Matter and Personnel Matter (Solicitor Tucker's Evaluation.)

REPORT ON BUILDING INSPECTION, ZONING, PUBLIC WORKS AND WASTEWATER TREATMENT PLANT

Council reviewed the Building Inspector's Report, indicating that 3 permits were issued, with fees of \$9,708.00 collected on \$886,000.00 worth of construction. There were 16 building inspections performed.

Council reviewed the Public Works Report for January, highlighting the completion of the Tree Planting Project on the upper portion of Broad Street, cleaning and repairing catch basins on various streets, and the installation of new traffic mirrors on Pryor Way and Beaver Street, Locust Place and Division Street, and Hopkins Street and Downing Way.

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**REPORT ON BUILDING INSPECTION, ZONING, PUBLIC WORKS AND
WASTEWATER TREATMENT PLANT (CONTINUED)**

Council reviewed the Wastewater Treatment Plant Report for January, indicating that 26.051 million gallons of sewage were treated and 403,853 cubic feet of digester gas was used. In addition, Council reviewed a letter from the Allegheny County Health Department indicating that all of the Pump Stations were in compliance. Council also reviewed a memo from Wastewater Treatment Plant personnel indicating that the Seibert Pump Station grinder pump was repaired and replaced in-house.

Council reviewed the Consulting Engineers Report of February 8, 2017.

The Building Inspector's Report, the Public Works Report, the Wastewater Treatment Plant Report, and the Consulting Engineers Report were received and filed.

SOLICITOR'S REPORT

Council reviewed the Solicitor's Report for the month of January, highlighting the Sewickley Condominiums, a municipal claim, parking enforcement, the Tax Anticipation Note, exemption from real estate tax for Borough property, and tax assessment appeals.

Council reviewed the Solicitor's Invoice in the amount of \$7,110.25.

Solicitor Tucker reviewed the Hoey's Run, LLC Developer's Agreement, with changes as provided to Council. Upon review of the changes, Council was in agreement to proceed.

On motion of Mr. Renner, seconded by Mr. Driscoll, Council voted, 7-0, to approve the Hoey's Run LLC Developer's Agreement and to have the President of Council and the Borough Manager execute all necessary documents.

Solicitor Tucker reviewed the Hoey's Run, LLC Stormwater Management Agreement. Upon review, Council was in agreement to proceed.

On motion of Mr. Renner, seconded by Mr. Cornman, Council voted, 7-0, to approve the Hoey's Run LLC Stormwater Management Agreement and to have the President of Council and the Borough Manager execute all necessary documents.

Council reviewed the Jordan Delinquent Real Estate Tax and Municipal Lien Claim Report of January 11, 2017, in the amount of \$2,966.81.

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SOLICITOR'S REPORT (CONTINUED)

Council reviewed a Sheriff's Sale, which indicated that the Borough would be made whole on taxes that are owed to the Borough.

Council reviewed a proposed ordinance on the enforcement of parking regulations by Sewickley Borough Police Officers and Parking Enforcement Officers. Chief Manko has indicated that he would like to have the ordinance tabled. He reached out to the District Magistrate, and with the Magistrate not being of the same opinion for the issuance of parking tickets, the Borough will be providing additional research to the District Magistrate's Office.

Solicitor Tucker reviewed a letter from the Allegheny County Office of Property Assessments indicating that the Borough of Sewickley Block and Lot No. 421-A-100 is now tax exempt.

Solicitor Tucker reviewed a letter to Mr. and Mrs. Scalercio, of 318 Boundary Street, which was previously discussed.

The Solicitor's Report was received and filed.

BOROUGH MANAGER'S REPORT

The Borough Manager reviewed the 2017 Road Project Bid Schedule, with bids to go out the week of March 2, 2017, with a tentative Bid Opening scheduled for March 30, 2017.

In addition, Council reviewed a Residents Meeting Notice that was mailed to the attached list of residents for the Road Project Meeting on Tuesday, February 28, 2017, at 5:30 pm.

The Borough Manager reviewed the Borough insurance renewal. The Borough of Sewickley is a member of the MRM (Municipal Risk Management) Trust. The Trust shares its cost savings with its members based on experience. Over the past five years, \$44,827 in property dividends and over \$99,837 in workers' compensation dividends have been returned to the Borough. The Property and Umbrella Policy is \$70,039, compared to \$72,075 in 2016. This includes an increase in values of municipal properties, from \$22.9 million to \$23.3 million, and the addition of new equipment.

The Professional Liability Public Officials, Law Enforcement and Umbrella Policy is \$46,546, compared to \$61,339 in 2016. In December of 2016, Council was advised that National Casualty would not renew the Public Officials, Employment Practices and Law Enforcement Liability Policies. We have worked with HDH and MRM (Municipal Risk Management) to place the policies with QBE Specialty Insurance Co. (AM Best Rating A), and restructuring the \$5,000,000 umbrella with Merchants Mutual Insurance Company (AM Best Rating A-).

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BOROUGH MANAGER'S REPORT (CONTINUED)

The total in 2016 was \$132,495, which included \$1,650 for the Parking Authority Public Officials Liability. The Parking Authority reimbursed the Borough in March of 2016. For 2017, the total renewal will be \$118,235; a savings of \$14,260. Please note also that there will be a reimbursement to the Borough from the Parking Authority in the amount of \$1,650 for the Parking Authority Public Officials Liability and \$1,440 for Inland Marine for the new Pay Stations. So, the total savings to the Borough will be \$17,350.00.

A motion to approve will be on the Monday, February 20th Council Agenda.

The Borough Manager reviewed a Memorandum of Meeting Notes and a proprietary specification letter regarding the PennDOT Green Light-Go Project for Ohio River Boulevard and the 3 intersections. The Borough Manager advised that the three resolutions, which are for Forms TE-160, will be needed for each intersection.

The tentative schedule is for PennDOT to advertise in mid-March, award on April 6, with construction completed by June 30th. It is anticipated that from July 1 through mid-September, PennDOT will be making adjustments to all timing issues. PennDOT advised that payment from Sewickley, which is one-half of the project in the amount of \$206,969.38, will be due in late September or early October.

On motion of Mr. Rice, seconded by Mr. Driscoll, Council voted, 7-0, to approve PennDOT Form TE-160 and Borough of Sewickley Resolution No. 2017-002, for the Green Light-Go Project for Ohio River Blvd. and Broad Street.

On motion of Mr. Neff, seconded by Mr. Rice, Council voted, 7-0, to approve PennDOT Form TE-160 and Borough of Sewickley Resolution No. 2017-003, for the Green Light-Go Project for Ohio River Blvd. and Chestnut Street.

On motion of Mr. Neff, seconded by Mr. Rice, Council voted, 7-0, to approve PennDOT Form TE-160 and Borough of Sewickley Resolution No. 2017-004, for the Green Light-Go Project for Ohio River Blvd. and Walnut Street.

The Borough Manager provided a letter regarding the official notification of the startup of the new Hare Lane Pump Station in Glen Osborne.

The Borough Manager reviewed Quaker Valley Council of Governments Regional Asset Tax, which is the additional 1% paid by Allegheny County residents, enacted in 1993, which provides 25% of any increase in sales tax receipts from the previous year are to be forwarded by the municipality to the local Council of Governments.

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BOROUGH MANAGER'S REPORT (CONTINUED)

The Borough Manager provided a letter from the Department of Environmental Protection, approving the extension of the Borough of Sewickley Door-to-Door Household Hazardous Collection Program to January 1, 2019 in the Borough of Sewickley.

Council reviewed a list of the billings for sidewalk repairs as part of the 2016 Road Project.

The Borough Manager provided material from a Medical Marijuana Regulation Update Seminar held in Carlisle, PA. Of particular note were all of the regulatory issues for the dispensary and the warehousing. Applications were posted by the PA Department of Health, which is the lead agency, on January 20, 2017, with a filing date of March 20, 2017. The information was provided for Council's knowledge. As of tonight's meeting, no applications have been filed for Sewickley.

On motion of Mr. Neff, seconded by Mrs. Goodman, Council voted, 6-0-1, with Mr. Renner abstaining due to a business affiliation with one of the bidders, to accept the recommendation from the Borough of Sewickley Shade Tree Commission to award the 2017 Tree Pruning Project, Contract No. 2017-STC-001, to Tall Timber Tree Experts, in the amount of \$11,160.00.

On motion of Mr. Driscoll, seconded by Mr. Rice, Council voted, 6-0-1, with Mr. Renner abstaining due to a business affiliation with one of the bidders, to accept the recommendation from the Borough of Sewickley Shade Tree Commission to award the 2017 Tree Removal Project, Contract No. 2017-STC-002, to Adler Tree Service, in the amount of \$7,785.00.

Council reviewed the Retreat Meeting Recap, and indicated that they would like Monday's Council Agenda to include a motion to revise the Council Meeting Schedule to one meeting a month on the second Tuesday of each month, beginning in March.

The Borough Manager also advised that the Planning Commission is looking at the A-Frame Signage Request by Council.

Council reviewed a letter to Jeff Lipton of the QVRA.

Council reviewed the Duquesne Light Tree Trimming Program Notification.

The Borough Manager's Report was received and filed.

Council went into Executive Session at 8:46 pm. Executive Session concluded at 9:01 pm.

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ADJOURNMENT

On motion of Mr. Renner, the Committee of the Whole Meeting was adjourned at 9:02 pm.

Respectfully submitted,

Kevin M. Flannery
Borough Manager/Secretary
KMF:pmf