

**BOROUGH OF SEWICKLEY
PARKING AUTHORITY
MEETING MINUTES
Monday, June 6, 2016**

The Parking Authority Meeting was called to order at 6:00 p.m. by Vice Chairperson Fred Jezi. In attendance were Brian Jeffe, Dennis Yancheski, and Cora DeLoia. Also in attendance were Larissa Dudkiewicz, Stefanie Manos, Nick Waskiewicz of PSX, Inc., Attorney Fred Wolfe and Borough Manager Kevin M. Flannery. Tom DeFazio was absent for personal reasons.

On motion of Mr. Jeffe, seconded by Mrs. DeLoia, the Parking Authority voted, 4-0, to approve the May 2, 2016 Meeting Minutes.

On motion of Mr. Yancheski, seconded by Mr. Jeffe, the Parking Authority voted, 4-0, to approve Bills in the amount of \$5,442.36 for legal services, insurance and advertisements.

The Pay Station Project has been awarded to PSX, Inc. and PSX, Inc. is submitting all Bond and Insurance documents. Upon receipt the Parking Authority will issue a purchase order for the purchase of the pay stations. Mr. Waskiewicz advised that the machines will take 12 weeks to build and deliver to the parking Authority. In addition, Mr. Waskiewicz addressed several questions from the Board members.

The Authority discussed implementation strategies for the parking areas including rates for the pay stations, whether to establish zones, times in the zones, monthly leases and fines. It was suggested that members walk the parking areas and be prepared to comment on the items for the July 5 meeting.

On motion of Mr. Yancheski, seconded by Mrs. DeLoia, the Parking Authority voted, 4-0, to approve a loan request of \$475,000.00 from First National Bank.

Mr. Yancheski asked if we can put together costs for the monitoring and enforcement of parking currently in order to plan for the future. He also suggested that the Authority review the job descriptions of those involved in the parking ticket process. Mr. Yancheski was in agreement to work with Mr. Flannery in developing criteria and data requests to create management reports.

The Authority members reviewed the Right to Know Request from Parkeon, Inc.

PUBLIC COMMENTS:

There were no public comments.

ADJOURNMENT

On motion of Mrs. DeLoia, the Parking Authority Meeting was adjourned at 7:06 p.m.

Respectfully submitted,

Brian Jeffe
Secretary
BJ:kmf