

# BOROUGH OF SEWICKLEY

601 THORN STREET, P.O.. BOX 428  
SEWICKLEY, PA 15143-0428 • (412) 741-4015 • FAX (412) 741-2421

## RENTAL UNIT REPORT

PURSUANT TO ORDINANCE #1039 OF THE BOROUGH OF SEWICKLEY, EACH LANDLORD WITHIN THE BOROUGH OF SEWICKLEY IS REQUIRED TO PROVIDE THE FOLLOWING INFORMATION TO THE BOROUGH MANAGER AS TO THE OCCUPANCY, OR THE CHANGE IN THE STATUS THEREOF, OF ANY BUSINESS UNIT OR DWELLING UNIT LOCATED WITHIN THE BOROUGH OF SEWICKLEY. SAID REPORTS MUST BE FILED WITHIN THE THIRTY (30) DAYS OF A PERSON BECOMING A LANDLORD AND / OR A CHANGE IN USE OR OCCUPANCY OF A BUSINESS UNIT OR DWELLING UNIT. A SEPARATE FORM SHALL BE USED FOR EACH RENTAL UNIT.

### SECTION A. TO BE COMPLETED BY LANDLORD

PROPERTY OWNER'S NAME: \_\_\_\_\_

OWNER'S MAILING ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

OWNER'S PHONE NUMBER \_\_\_\_\_ LOT AND BLOCK NO.: \_\_\_\_\_

CHECK ONE:                       BUSINESS UNIT                       DWELLING UNIT

LOCATION OF RENTAL UNIT \_\_\_\_\_

APARTMENT NO. \_\_\_\_\_ NUMBER OF UNITS IN BUILDING \_\_\_\_\_

LIST ALL TENANTS IN THIS RENTAL UNIT

NAME	SOCIAL SECURITY NUMBER	PLACE OF EMPLOYMENT

LANDLORD'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

DATE RECEIVED: \_\_\_\_\_

PLEASE RETURN COMPLETED FORM INTACT TO BOROUGH MANAGER,  
BOROUGH OF SEWICKLEY, 601 THORN STREET, P.O. BOX 428, SEWICKLEY, PA 15143-0428

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