

**BOROUGH OF SEWICKLEY  
PARKING AUTHORITY MINUTES  
MONDAY, JANUARY 9, 2017**

The Parking Authority Meeting was called to order at 6:00 p.m. by Chairperson Tom DeFazio. In attendance were Brian Jeffe, and Fred Jezzi. Cora DeLoia and Dennis Yancheski were absent due to work, Also in attendance were Alex Lancianese of Explore Sewickley, Police Chief Richard Manko, Stephanie Manos, Elliott O'Brien of Meter Feeder and Solicitor Fred Wolfe and Kevin M. Flannery.

On motion of Brian Jeffe, seconded by Tom DeFazio, the Parking Authority voted, 3-0, to approve the December 5, 2016 Meeting Minutes.

On motion of Brian Jeffe, seconded by Fred Jezzi, the Parking Authority voted, 3-0, to approve the bills in the amount of \$5,338.48 reimbursable to the Borough of Sewickley for services, \$12,500 monthly land lease payment, \$107.56 to Beaver County Times for Ad, \$104.00 to Tucker Arensberg for legal work and \$1,285.00 to Dave von Kaenel for meter repair.

Chairperson Tom DeFazio indicated that there were several issues with the 4 temporary Pay Stations placed into service during the last week of December and into the new year. There is an Executive Session after tonight's meeting to discuss necessary actions to be taken.

Chairperson Tom DeFazio asked Elliott O'Brien for an update on the Meter Feeder application. Mr. O'Brien reviewed the issues with the application, particularly incorrect rates which have been addressed. In addition, there is the issue of the fee for the initial use of the application. Discussion centered on the Parking Authority picking up the cost of the first fee at \$0.30 for a period of time. On motion of Brian Jeffe, seconded by Tom DeFazio, the Parking Authority voted, 2-1, with Fred Jezzi voting no, to have the Parking Authority pick up the initial fee of \$0.30 from now till April 30, 2017. It would be re-evaluated at that time. All rates will stay the current rate until all pay stations are installed and working.

Kevin Flannery reviewed some of the reports from both the Meter Feeder program and the Metric Program. A meeting will be held this week between Meter Feeder, Police and Metric Alert for the transition of information on a daily basis.

Kevin Flannery advised that computer was recently replaced in the Administration Office and the used computer has been hooked up to the Borough of Sewickley website. Persons needing to pay a ticket by credit or debit card can now simply use the computer outside the Borough Manager's office to pay any parking ticket.

The Parking Authority reviewed the advertised 2017 Budget. On motion of Fred Jezzi, seconded by Brian Jeffe, the Parking Authority voted, 3-0, to approve the 2017 Parking Authority Budget.

Parking Authority reviewed letter and draft ordinance from Solicitor Wolfe regarding a proposed Ordinance to permit Borough of Sewickley Police Officers and Parking Enforcement Officers to write all parking tickets violations in the Borough.

**PARKING AUTHORITY  
JANUARY 9, 2017  
PAGE TWO**

Parking Authority also reviewed memo for the establishment of 8 additional parking spaces with the installation of the Pay Stations.

A representative from Victor-Wetzel Associates was in attendance to discuss the impact of the approved Land Development for the Hoey's Run, LLC Condominium Project as it relates to parking spaces on Blackburn Road. The new design of the PNC Bank parking lot adds 2 additional spaces to the parking on the street. The ingress and egress point for the development will not decrease any of the existing parking spaces on Blackburn Road. On motion of Brian Jeffe, seconded by Fred Jezzi, the Parking Authority approved the additional spaces for Blackburn Road.

Mr. Jeffe stated that the he again met with Mr. Richard DeYoung of WTW Architects on a review of the Green Street Parking Lot for the construction of a parking garage. Mr. Jeffe indicated that he was meeting again with WTW Architects and will be providing a proposal for services at the February Parking Authority meeting.

The Parking Authority went into Executive Session at 7:04 p.m. regarding contract matters. The Executive Session concluded at 7:20 p.m.

On motion of Fred Jezzi, and seconded by Brian Jeffe, the Parking Authority voted, 3-0, to arrange a meeting with PSX, Inc. regarding their performance to date on the Pay Station project.

**PUBLIC COMMENTS:**

There were no public comments.

**ADJOURNMENT**

On motion of Fred Jezzi, seconded by Brian Jeffe, the Parking Authority Meeting was adjourned at 7:28 p.m.

Respectfully submitted,

Brian Jeffe  
Secretary  
BJ:kmf