

# **BOROUGH OF SEWICKLEY PARKING AUTHORITY MINUTES**

## **MONDAY, April 15, 2019**

The Parking Authority (PA) Meeting was called to order at 6:00 p.m. by Rich Webb (RW).

In attendance were David Saint-Jacques (DSJ), and Del Miller (DM).

Also in attendance were Cynthia Mullins from Borough Council, and Erin Sakalik (ES) - assistant Borough manager.

The minutes of the March PA meeting were approved 3-0 on motion of Rich Webb, seconded by Del Miller.

### **Administrative Services:**

Financial results of the March draft financials. Revenue has dropped due to several items:

1. Lot Rent from Borough has increased from \$10k to \$15k
2. Insurance payment has increased
3. Additional snow removal last winter
4. larger payments towards the FNB loan
5. repairs for damage to Green Street lot due to garbage and delivery trucks

### **New Business:**

RW states that the convenience fee for the usage of parking app cannot be waived for the use of the proposed free 15 minutes offered to app users for quick stops in Sewickley while using metered spaces.

Resurfacing of lots: DM will email the Borough regarding cost savings to repave the parking lots by piggy-backing onto existing plans for Borough paving during 2019.

Passport Project: Due to Borough Council's (BC) lack of commitment to returning commercially-rented spaces back to the control of the PA, an alternative roll-out plan has been proposed regarding the zoning and cost of parking spaces. Plan will include expansion of paid spaces along Thorn, Little, and the South end of Beaver to expand both zones 1 and 2, though not by the full amount originally planned.

Operating agreement with Borough: RW to draft second plan for BC to vote on agreement at next BC meeting to return PA operations to Borough.

DM makes a motion to discuss new legal counsel for PA. DSJ seconds the motion. The PA suggests separate legal representation than Borough Council as appropriate to address possible conflicting interests. DM makes a motion to close the discussion, DSJ seconds. DM makes a motion to vote for the PA to retain new legal representation to start July 1, 2019. The vote passes 2-0-1.

Erin Sakalik confirms that the Borough has received the information regarding outstanding tickets and will contact PennDOT PADot for tag inquiries for unpaid tickets. RW will circle back to ES.

**Public Comments:**

Pay station on Thorn Street is still not functional. The PA informs the public that PSX has ordered the appropriate keypad parts and that this too will pass.

**Adjournment:**

On motion of David Saint-Jacques, seconded by Del Miller, the Parking Authority voted, 3-0, to adjourn the meeting at 7:10 pm.