

**BOROUGH OF SEWICKLEY
PARKING AUTHORITY MINUTES
MONDAY, JUNE 5, 2017**

The Parking Authority Meeting was called to order at 6:00 p.m. by Chairperson Tom DeFazio. In attendance were Fred Jezzi, Brian Jeffe, Cora DeLoia and Dennis Yancheski. Also in attendance were Alex Lancianese and Jennifer Markus of Explore Sewickley, Police Chief Richard Manko, Alexis Communale, Elaine Cassidy, William Cornman, Susan Aleshire, Stefanie Manos, Grace Frank, Solicitor Fred Wolfe and Kevin M. Flannery.

On motion of Brian Jeffe, seconded by Tom DeFazio, the Parking Authority voted, 5-0, to approve the May 1, 2017 Meeting Minutes. On motion of Dennis Yancheski, seconded by Cora DeLoia, the Parking Authority voted, 5-0, to approve the May 22, 2017 Special Meeting Minutes.

On motion of Cora DeLoia, seconded by Fred Jezzi, the Parking Authority voted, 5-0, to approve the bills in the amount of \$5,686.27 reimbursable to the Borough of Sewickley for services, \$135.50 to Pittsburgh Post-Gazette for ad, PSX, Inc. \$9,072.00 for Pay Station Metric Sprites Service for April, May and June, and \$57.21 to Fed Ex for shipping.

Report on Pay Stations indicated that there are still connectivity issues with the modems. The continued ineffectiveness of the connectivity of the pay stations for credit card purchases and the response time of the information from the pay stations to the Enforcement tablet has still not been corrected. Outstanding Issues with Meter Feeder are timing of paid parking exceeds the 8 hour per day limit, the delay in information to the Enforcement tablet and the inability to connect with the Police Department Metro Alert program. The Parking Authority has sent a letter on the inadequate performance to the Bond Company. PSX and Meter Feeder indicate that they are making the corrections but it involves rewriting computer programs and changes to the apps that will take some time.

Parking Authority reviewed the May 19, 2017 Meter Feeder deposit in the amount of \$12,080.20.

The Parking Authority, on motion of Fred Jezzi, seconded by Dennis Yancheski, voted, 5-0, to proceed with the Appraisals of the Green Street Parking Lot, the Division Street Parking Lot and the Citgo Gas Station conditioned on Borough Council participation.

Discussion centered on additional parking spaces to be gained in the business district. It was also suggested to review the locations of handicapped parking spaces in relation to the pay stations.

Under Public Comments:

Frank Polito of Comcast addressed the Parking Authority regarding Comcast vehicles parking in spaces doing installation or maintenance work for Comcast. He asked if the Parking Authority would be amenable to an annual fee concept. Parking Authority to take under advisement.

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Elaine Cassidy of the Clay Café addressed the Parking Authority about the unprofessionalism of the Parking Authority office and some of the enforcement personnel. They need to take a customer service seminar and additional education on how to deal with the public.

Alexis Communale of the Jewel Thief stated that the parking payment and enforcement process is bad and there is no customer service. When you call the Parking Authority number you are treated rudely. Same for the parking enforcement personnel. They all need to be retrained.

The Parking Authority went into Executive Session for potential litigation matters at 7:15 p.m. The Executive Session concluded at 8:03 p.m.

ADJOURNMENT

On motion of Cora DeLoia, seconded by Dennis Yancheski, the Parking Authority Meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Brian Jeffe
Secretary
BJ:kmf