

This pre-permit meeting application is to establish communication with the Building Code Official and set a meeting to go over required information for a non-residential building permit to be issued.

This application requires a fee of \$100 be paid at or before the scheduled meeting. This payment is to be made to Harshman CE Group, LLC. This fee will be applied toward the total permit application fee or permit fee.

Please contact our office upon completion of this application.

Applicant Name _____ email _____

Address _____ City _____ Zip _____

Phone _____

Site address _____ City _____ Zip _____

Municipality _____ Tax Parcel ID _____

Do you live in a Historic District? Yes No

If yes, have you submitted a Historic Review Application? Yes No

General Contractor _____ Contact _____

Address _____ City _____ Zip _____

Phone _____

- New Structure
 Alteration or Renovation
 Addition
 Phased Approval
 Demolition
 Swimming Pool
 Other _____

Number of Stories Above Grade _____

Existing Gross Square Footage _____

New Construction Square footage _____

Total Gross Square Footage _____

Estimated construction cost (Labor and Materials) \$ _____

Brief project narrative:

Owner Name _____

Street Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Applicant Signature _____ Date _____

**A Certificate of Appropriateness must be issued by the Historic Review Commission
and approved by Borough Council prior to the issuance of a Building Permit**

Municipal Permits including, but not limited to, zoning, driveway, land development, sewage and utility may be required prior to the issuance of a building permit. Please contact the Municipal Zoning Officer or Building Code Official with questions.

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