

The Borough of Sewickley

Pennsylvania

INCORPORATED 1853

BOROUGH MANAGER'S OFFICE

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MAYOR
Brian F. Jeffe

COUNCIL MEMBERS

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Jeff Neff

VICE-PRESIDENT
Todd Renner

PRESIDENT PRO TEM
Sean Figley

Christine S. Allen
William Cornman
Thomas DeFazio
John Dunn
Larry Rice
Hendrik van der Vaart

**BOROUGH MANAGER/
SECRETARY**
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BOROUGH SOLICITOR
Richard B. Tucker

TREASURER
Patricia Flaherty

TAX COLLECTOR
Joshua Munn

**ZONING/
CODE ENFORCEMENT**
Nancy Watts

TO: President Jeff Neff
Vice President Todd Renner
Councilperson Christine Allen
Councilperson William Cornman
Councilperson Thomas DeFazio
Councilperson John Dunn
Councilperson Sean Figley
Councilperson Larry Rice
Councilperson Hendrik van der Vaart
Mayor Brian Jeffe
Solicitor Richard Tucker

FROM: Kevin M. Flannery
Borough Manager and Secretary

DATE: April 5, 2018

RE: Borough Manager's Report

B. ROAD PROJECTS

The 2018 Road Project includes Elwick Street, from Ferry Street to Walnut Street; and Canterbury Lane, from Centennial Avenue to Grove Street. The 2018 Road Project Bid Opening was on Thursday, March 29. The bids were in excess of the adopted budget amount of \$716,561. As of this date, Kevin Brett was going to work on scope revisions.

C. FUEL PRICES

Fuel price increased by \$0.15 per gallon during the month.

D. GREEN LIGHT-GO PROGRAM UPDATE

Wellington Power has advised that the black and yellow backdrops for the traffic signals are on back order. PennDOT will be forwarding the close out letter in late April. The Borough has placed the equipment on the Borough's insurance schedule.

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E. STATEMENTS OF FINANCIAL INTEREST FORMS

Attached is the list of Financial Interest forms received as of March 15, 2018. Please remember all forms are due by April 16, 2018.

F. AUDITOR GENERAL FORMS

Please find attached a copy of the AG 385 Form, filing the 2017 employee wages of all full-time personnel in the Borough of Sewickley pensions.

In addition, attached is the 2017 Actuarial Valuation Reports for the Sewickley Pension Plans. These forms assist in the preparation of the municipal pension state aid forms.

G. FNB WEALTH MANAGEMENT PENSION REPORTS

The attached report for March shows both Borough of Sewickley Pensions Funds.

Also included is the Governmental Accounting Standards Board 2017 Employee Pension Plan Report and the Police Pension Plan Report.

H. SURVEY OF FINANCIAL CONDITION

Attached is the 2017 Survey of Financial Condition Report provided to DCED.

I. QUAKER VALLEY COUNCIL OF GOVERNMENTS

Recommendation is to forward, at a minimum, the March 13 Comments to the Quaker Valley Council of Governments regarding the proposed By-Law changes.

J. MUNICIPAL BENEFITS SERVICES RATE MITIGATION STATEMENT

The Municipal Benefit Services Medical Program was moved to a self-insurance fund in 2013. Previously, it was known as MEIT (Municipal Employees Insurance Trust). The Borough has been a member of the program since the mid-eighties. Self-enabling allows the trust to retain reserves when premiums paid by municipalities exceed claims and expenses paid. All reserves held by the Trust are for the benefit of participating members and are used to protect them from unexpected claims. The Trust is able to use some of the balances to create a Rate Mitigation Account, which are available to municipalities to help them with medical costs or Wellness Programs. You will note that the Borough received an allotment of \$3,542.00 for 2017, which is in our account; this brings the total to \$38,798.67, which is held by the Trust. It is our anticipated plan to use some of the money to cover the expenses for this year's Wellness Program. The Borough will pay the expenses, then submit the bills to Municipal Benefit Services, and receive a reimbursement check. This is a very good program with returning reserves to the Borough.

K. BLACKBURN ROAD AT THAWMONT CURVE CLOSURE

Attached is notice of a Road Closure for Blackburn Road, at Thawmont Curve, scheduled to begin in June.

L. SHACOG PURCHASE ALLIANCE

We have received notification that the SHACOG Purchase Alliance, of which the Quaker Valley Council of Governments is a member, is submitting for an additional Option Year to the road salt carrier. It is recommended that Council approve the motion to authorize the Borough of Sewickley to participate in the third option year of the SHACOG Purchase Alliance Road Salt Agreement.